

## Tech Mahindra Jobs 2023 - Job Freshers - Shipping and Receiving Staff

**Hiring organization**  
Tech Mahindra

### Job Location

India  
Remote work from: India

**Date posted**  
April 13, 2023

**Valid through**  
31.12.2025

### Base Salary

Rs. 12,000 - Rs. 19,000

APPLY NOW

### Qualifications

12th Passed/Graduate

### Employment Type

Full-time

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### Description

## Tech Mahindra Recruitment 2023

The Shipping and Receiving Staff will be responsible for the daily receiving and shipping of products. This individual must be able to accurately process and track shipments, as well as maintain a clean and organized warehouse.

### Jobs For Freshers

The shipping and receiving staff is responsible for ensuring that all merchandise is properly handled, packaged and shipped from the warehouse. They are also responsible for receiving and stocking merchandise in the warehouse.

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### Work From Home

#### Responsibilities:

- Receive shipments and check for accuracy
- Enter shipment information into tracking system
- Prepare products for shipping
- Pack and ship products
- Maintain warehouse condition

#### Qualifications:

- High school diploma or equivalent
- Experience in shipping and receiving
- Familiarity with shipping software and tracking systems
- Basic computer skills
- Organizational skills

**Important Links**

**Find the Link in [Apply Now](#) Button**

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