



<https://jobquest.jobsworld.com/job/pnb-recruitment-2023-freshers-jobs-staff-accountant-post/>

PNB Recruitment 2023 -Freshers Jobs - Staff Accountant Post

Hiring organization
PNB

Job Location

Remote work possible

Date posted

July 3, 2023

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Valid through

15.07.2025

Base Salary

Rs. 36,000 - Rs. 63,840

APPLY NOW

Qualifications

12th Pass.

Employment Type

Full-time

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Description

PNB Recruitment 2023

Job Description: PNB is seeking a detail-oriented and motivated Staff Accountant to join our team. As a Staff Accountant, you will play a vital role in the accurate and timely processing of financial transactions and ensuring compliance with accounting principles and regulations. Your strong analytical skills, attention to detail, and ability to work effectively in a team will contribute to the financial success of our organization.

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Responsibilities:

1. Prepare and maintain accurate financial records by recording and reconciling financial transactions in accordance with accounting principles and company policies.
2. Assist in the month-end and year-end closing procedures, including preparing journal entries, reconciling accounts, and analyzing financial data.
3. Prepare financial statements, including balance sheets, income statements, and cash flow statements, to provide accurate and timely financial information to management.
4. Assist in the preparation and analysis of budgets, forecasts, and financial reports to support effective decision-making.
5. Ensure compliance with internal controls and financial regulations, identifying and resolving any discrepancies or issues.
6. Reconcile bank statements and other financial accounts, investigating and resolving any discrepancies in a timely manner.

7. Assist in the coordination of internal and external audits, providing necessary documentation and support.
8. Collaborate with cross-functional teams, such as procurement and accounts payable, to ensure accurate and timely recording of financial transactions.
9. Stay updated with changes in accounting regulations and industry best practices, continuously enhancing accounting knowledge and skills.
10. Contribute to process improvement initiatives to streamline financial processes and enhance efficiency.

PNB Recruitment Qualification

Qualifications:

1. Bachelor's degree in Accounting, Finance, or a related field. A professional accounting qualification (e.g., CPA, CMA) is advantageous.
2. Strong knowledge of accounting principles, practices, and regulations.
3. Proficiency in accounting software and MS Excel for financial analysis and reporting.
4. Attention to detail and accuracy in financial data entry, calculations, and analysis.
5. Strong analytical and problem-solving skills to identify and resolve accounting discrepancies and issues.
6. Effective communication and interpersonal skills to collaborate with internal teams and stakeholders.
7. Ability to prioritize tasks and work effectively under deadlines.
8. Ethical and trustworthy, maintaining confidentiality and handling sensitive financial information with discretion.
9. Strong organizational and time management skills.
10. Ability to work both independently and collaboratively within a team.

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PNB Recruitment Posts & Number of Vacancies

If we talk about the PNB posts, then there is Officer, Manager, Available. And apart from this, if we talk about the number of posts, these recruitments have come out for a total Number of posts of **240**.

Name of Post	No of Vacancy
Officer, Manager Post	240

PNB Recruitment Salary

For these posts, **PNB** will give you Rs **36,000–63,840** Per month approximately. As per your post.

Minimum Salary 36,000 /- Rupees Per Month
Maximum Salary 63,840 /- Rupees Per Month

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PNB Recruitment Age Limit

The age limit to apply for this PNB Recruitment is given as follows.

Minimum Age 21 Years

Maximum Age 28 Years

Apply Dates For PNB Recruitment

Recruitment Starts On 22 June 2023 from 10:00 A.M

The Last Date To Apply 15 July 2023 Till 11:59 P.M

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PNB Recruitment Application Fees

To Apply for this PNB Job the Eligible Candidates need to Pay the Application Fees, the Application Fee for this Job is Rs. 750/- for General, EWS, and OBC candidates, which will have to be paid Online or in Demand drafts.

SC/ST/Ex-servicemen and Female candidates are Exempted from paying the Fees means SC/ST/Ex-servicemen and Female candidates are not Required to Pay the Application Fees.

Category	Fees
Fee for General, EWS, and OBC candidates	Rs. 1180/- Only
SC/ ST/ Ex-servicemen/ Female	Rs. 59/-

Note – Pay the PNB Application Fee Through a Debit Card, Credit Card, or Net Banking, or Pay Online Through E Challan. And apply only through the official website for secure registration.

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PNB Recruitment Selection Process

To Apply for this PNB Job the candidates need to go through a specific selection process, that is Written Exams, Physical Standards Test (PST)/ Physical Efficiency Test (PET), Document Verification, and Medical Examination. The selection process recruitment of this Recruitment is as follows:

- Written Exam
- Physical Standards Test (PST)/ Physical Efficiency Test (PET)
- Document Verification
- Medical Examination
- Age Relaxation Extra as per Fireman, Stenographer, Junior Translation Officer (JTO), Administrative Assistant

Steps for the Selection Process

- Step 1** Written Exam
- Step 2** Physical Standards Test (PST)/ Physical Efficiency Test (PET)
- Step 3** Document Verification
- Step 4** Medical Examination

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How to Apply for PNB Recruitment

Follow these steps to apply for PNB Recruitment is as follows:

If you want to Apply for PNB Job you need to go through certain steps, where first of all you need to check the eligibility. then You need to Apply from the Official website after seeing the Official Notification. Then after you need to Apply for the Application form after completing the Registration and Uploading the required documents as needed for the Application. Then after you need to pay the required Fees, and Print the Application form for Future Reference.

PNB CRPF New Application for Officer, Manager (Information Technology Officers) Candidate Can Apply before the **Last date of the Application**.

Interested Candidates Can Read the Full PNB Recruitment 2023 Notification Before Apply Online.

- Step 1** Check the eligibility from the official Notification 2023
- Step 2** Click on the Apply Online Link given below or visit the website @ippbonline.com
- Step 3** Fill out the application form
- Step 4** Upload the required documents
- Step 5** Pay Fees

Important Links **Step 2** Fill the Application Form **Find the Link in [Apply Now](#) Button**

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