



<https://jobquest.jobsworld.com/job/phonepe-jobs-2023-jobs-near-me-front-office-coordinator-job/>

PhonePe Jobs 2023 – Jobs Near Me – Front Office Coordinator Job

Hiring organization
PhonePe

Job Location

India
Remote work from: India

Date posted
February 7, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
31.12.2025

Base Salary

Rs. 12,000 - Rs. 18,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});
(adsbygoogle = window.adsbygoogle || []).push({});

Description

PhonePe Jobs in India

The Front Office Coordinator will provide support to the front office team.

PhonePe Jobs Near Me

Responsibilities:

- Provide excellent customer service by handling customer inquiries and complaints
- Maintain office supplies and equipment
- Organize and maintain front office filing system

(adsbygoogle = window.adsbygoogle || []).push({});

PhonePe Careers

Qualifications:

- High school diploma
- Minimum 2 years of experience providing customer service
- Excellent organizational skills, attention to detail, and strong customer service skills

Important Links

Find the Link in [Apply Now](#) Button

```
(adsbygoogle = window.adsbygoogle || []).push({});
```

```
(adsbygoogle = window.adsbygoogle || []).push({});
```