https://jobquest.jobsleworld.com/job/pg-recruitment-2023-jobs-near-me-customer-care-associate-post/

P&G Recruitment 2023 – Jobs Near Me – Customer Care Associate Post

Job Location
India
Remote work possible

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Base Salary
Rs. 15,000 - Rs. 50,000

Qualifications
12th, Graduate

Employment Type
Full-time

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Description

P&G Recruitment 2023

Job Title: Customer Care Associate

Department: Customer Service

Reports To: Customer Service Manager

Summary:

The Customer Care Associate is responsible for providing excellent customer service to P&G's customers. This includes tasks such as answering customer inquiries, resolving customer complaints, and processing customer orders.

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- **Responsibilities:**
    - Answer customer inquiries via phone, email, and chat.
    - Resolve customer complaints in a timely and efficient manner.
    - Process customer orders accurately and efficiently.
    - Maintain customer records.
    - Other duties as assigned.

Skills:

- Excellent customer service skills.

Hiring organization
P&G

Date posted
June 22, 2023

Valid through
30.09.2025

APPLY NOW

- Strong communication skills, both written and verbal.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite.
- Knowledge of P&G products and services.

Qualifications:

- High school diploma or equivalent.
- 1+ year of experience in customer service is preferred.
- Customer service certification is a plus.

Experience as a Fresher:

- Aspiring Customer Care Associates with no prior experience may be considered for this position.
- Freshers will be trained on the job and will have the opportunity to learn from experienced Customer Care Associates.

Important Links **Find the Link in** Apply Now **Button**

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