

Myntra Careers 2023 - Jobs For Freshers - Receptionist Post

Hiring organization
Myntra

Job Location

India
Remote work from: India

Date posted
January 11, 2023

Valid through
30.09.2025

Base Salary

Rs. 9,000 - Rs. 15,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time, Work From Home

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Description

Myntra Jobs in India

The Receptionist will be the first point of contact for our company and will be responsible for providing administrative support to the office.

Work From Home Jobs

Responsibilities:

Greet and welcome guests
Answer phone calls and direct them to the appropriate person
Provide administrative support to the office

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Jobs Near Me

Skills:

At least 1 year of experience
Strong communication and interpersonal skills
Ability to handle multiple tasks concurrently

Important Links Find the Link in [Apply Now](#) Button

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