



<https://jobquest.jobsleworld.com/job/meesho-jobs-2023-jobs-near-me-file-clerk-post/>

## Meesho Jobs 2023 – Jobs Near Me – File Clerk Post

### Job Location

India  
Remote work from: India

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### Base Salary

Rs. 15,000 - Rs. 20,000

### Qualifications

12th, Graduate

### Employment Type

Full-time

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### Description

## Meesho Recruitment 2023

The file clerk is responsible for organizing and maintaining physical and electronic files.

### Jobs For Freshers

Responsibilities: – Create and file new documents – Retrieve files from archive – Ensure documents are properly filed

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### Meesho Work From Home Jobs

Requirements: – High school diploma or equivalent – Experience using computers and software programs, such as Microsoft Word and Excel – Ability to learn new software programs

### Important Links

Find the Link in [Apply Now Button](#)

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### Hiring organization

Meesho

### Date posted

January 24, 2023

### Valid through

30.09.2023

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