



<https://jobquest.jobsleworld.com/job/meesho-jobs-2023-job-freshers-receptionist-post/>

Meesho Jobs 2023 – Job Freshers – Receptionist Post

Hiring organization
Meesho

Job Location

India
Remote work from: India

Date posted
February 15, 2023

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Valid through
31.12.2025

Base Salary

Rs. 15,000 - Rs. 20,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

Meesho Recruitment 2023

Receptionists must also be able to handle a fast paced environment.

Jobs For Freshers

Qualifications:

-Prior experience in a customer service or administrative role -Good communication and interpersonal skills

-Ability to work independently

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Meesho Work From Home Jobs

The receptionist is also responsible for the upkeep of the office and ensuring that all standard procedures are followed.

Responsibilities:

-Greeting and directing visitors

-Answering and forwarding phone calls

-Maintaining cleanliness of the office

-Ensuring all standard procedures are followed

Important Links

Find the Link in [Apply Now](#) Button

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