



<https://jobquest.jobsleworld.com/job/meesho-careers-2023-jobs-near-me-receptionist-post/>

Meesho Careers 2023 - Jobs Near Me - Receptionist Post

Hiring organization
Meesho

Job Location

India
Remote work from: India

Date posted
January 11, 2023

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Valid through
30.09.2025

Base Salary

Rs. 9,000 - Rs. 14,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

Meesho Jobs in India

The Receptionist will be the first point of contact for our company and will be responsible for providing administrative support to the office.

Jobs Near Me

Responsibilities:

Greet guests and direct them to the appropriate person or department

Answer phone calls and take messages

Handle multiple tasks simultaneously

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Work From Home

Skills:

Excellent communication skills

Strong organizational skills

Ability to work independently

Important Links

Find the Link in [Apply Now](#) Button

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