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Larsen & Toubro Careers 2023 – Job Freshers – Office Coordinator Post

Hiring organization

Larsen & Toubro

Date posted

January 28, 2023

Valid through

30.09.2025

APPLY NOW

Job Location

India

Remote work from: India

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Base Salary

Rs. 8,000 - Rs. 17,000

Qualifications

10th, 12th, Graduate

Employment Type

Full-time, Work From Home

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Description

Larsen & Toubro Recruitment 2023

The Office Coordinator will work in the day-to-day operations of the quality control department.

Larsen & Toubro Work From Home Jobs

Responsibilities:

Maintain the quality control schedule -Communicate with clients and suppliers

-Organize and maintain the quality control laboratory

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Larsen & Toubro Jobs For Freshers

Qualifications:

A degree in a scientific discipline is preferred -Previous experience in a quality

control role is preferred -Strong communication and organizational skills are

essential

Important Links

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