Customer Support Analyst

Job Location

IN

Remote work from: IN

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Base Salary

Rs. 14,200 - Rs. 21,000

Qualifications

12th Passed & Graduate

Employment Type

Full-time

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Description

Infosys Careers - Work From Home

Company: Infosys

Position: Customer Support Analyst

Location: Work from Home (Anywhere in India)

Infosys Jobs for Freshers Apply Online

Details

Information Details

Selection Process Online Interview, Written Test **Qualification** 12th Pass, Graduates

Skills Communication, Problem Solving

Eligibility Criteria Minimum Age: 18 years

Salary INR 20,000 – 25,000 per month

ExperienceFreshers can ApplyApply MethodOnline applicationApplication MediumApply through Official SiteLast Date to ApplyAs soon as possible

Working Hours 9:00 AM – 6:00 PM, Monday to Friday

Job Description

Infosys is hiring for a **Customer Support Analyst** position. This is a **work from home** job. The job involves supporting customers over phone and email. You will help customers with their questions and issues. You need to be friendly, patient, and solve problems quickly. This job is perfect for freshers.

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- · Answer customer calls and emails
- · Help customers with technical issues

Hiring organization

Infosys

Date posted

January 4, 2025

Valid through

30.09.2025

APPLY NOW

- · Solve problems quickly and effectively
- Provide information about products and services
- · Escalate issues to the next level if needed
- · Maintain customer records
- Follow company policies and procedures
- Keep track of all issues and solutions
- Provide excellent customer service
- Work on shift rotation (9:00 AM 6:00 PM)
- · Work in a team environment
- Improve your communication skills
- Stay updated on company products
- Follow up with customers to ensure satisfaction

Skills:

- · Good communication skills
- Basic computer knowledge
- · Problem-solving ability
- Patience and understanding
- Ability to work under pressure
- · Friendly attitude
- · Customer-focused mindset
- Teamwork

Qualifications:

- · 12th pass or higher
- · Good English language skills
- · Basic computer skills
- Strong communication skills

Experience:

- Freshers are welcome to apply
- No prior experience needed

Why Apply?

- · Work from home opportunity
- Flexible working hours
- · Learn and grow in a top company

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