



<https://jobquest.jobsworld.com/job/icici-bank-careers-2023-jobs-near-me-back-office-staff-post/>

## ICICI Bank Careers 2023 – Jobs Near Me – Back Office Staff Post

**Hiring organization**  
ICICI Bank

### Job Location

India  
Remote work from: India

**Date posted**  
January 21, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 9,000 - Rs. 17,500

APPLY NOW

### Qualifications

12th, Graduate

### Employment Type

Full-time

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### Description

## ICICI Bank Recruitment 2023

Back office staff is responsible for handling the administrative and clerical tasks for the company.

ICICI Bank Jobs Near Me

### Responsibilities:

-Management of the CEO and President's calendar -Preparation of meeting materials and agendas -Drafting correspondence -Interfacing with key stakeholders

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ICICI Bank Careers

### Qualifications:

• Strong attention to detail • Ability to work independently • Strong organizational skills • Excellent customer service skills

### Important Links

Find the Link in [Apply Now](#) Button

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