



<https://jobquest.jobsworld.com/job/flipkart-recruitment-2023-jobs-near-me-sales-and-marketing-associate-post/>

Flipkart Recruitment 2023 – Jobs Near Me – Sales and Marketing Associate Post

Hiring organization
Flipkart

Job Location

India
Remote work possible

Date posted
June 21, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
30.09.2023

Base Salary

Rs. 14,000 - Rs. 25,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});
(adsbygoogle = window.adsbygoogle || []).push({});

Description

Flipkart Recruitment 2023

Job Title: Accounts Payable Specialist

Location: Bangalore

Reports To: Head of Accounts Payable

Summary:

We are looking for a highly motivated and experienced Accounts Payable Specialist to join our team. The ideal candidate will have a strong understanding of accounts payable procedures and be able to process invoices accurately and efficiently. They will also be able to work independently and as part of a team to achieve accounts payable goals.

(adsbygoogle = window.adsbygoogle || []).push({});

Responsibilities:

- **Process invoices:** This includes entering invoices into the accounting system, verifying invoice amounts, and matching invoices to purchase

orders.

- **Pay bills:** This includes preparing checks, mailing checks, and reconciling bank statements.
- **Maintain accounts payable records:** This includes updating accounts payable ledgers, tracking outstanding invoices, and resolving discrepancies.
- **Other duties as assigned:** This may include assisting with accounts payable audits or providing training to new employees.

Important Links

Find the Link in [Apply Now](#) Button

```
(adsbygoogle = window.adsbygoogle || []).push({});
```

```
(adsbygoogle = window.adsbygoogle || []).push({});
```