https://jobquest.jobsleworld.com/job/flipkart-recruitment-2023-free-job-alert-front-desk-manager-post/

Flipkart Recruitment 2023 – Free Job Alert – Front Desk Manager Post

Hiring organization
Flipkart

Job Location
India
Remote work from: IND

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Date posted
July 5, 2023

Valid through
31.12.2023

APPLY NOW

Base Salary
Rs. 13,000 - Rs. 20,000

Qualifications
10th,12th passed/Graduate

Employment Type
Full-time

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Description

Flipkart Recruitment 2023

Position: Front Desk Manager

Company: Flipkart (Specify the location if required)

About Flipkart: Flipkart is a leading e-commerce company in India, revolutionizing the way people shop online. We are committed to providing exceptional customer experiences and delivering quality products to our customers. As we continue to grow, we are seeking a talented and enthusiastic Front Desk Manager to join our team and contribute to our success.

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Responsibilities:

- **Skills and Qualifications:**
    - Bachelor's degree or equivalent. Freshers are encouraged to apply.
    - Proven experience in a customer service or front desk management role is a plus.
    - Excellent communication and interpersonal skills.
    - Professional and friendly demeanor with a customer-centric

approach.
- Strong organizational and multitasking abilities.
- Proficient in using computer applications, including Microsoft Office Suite.
- Ability to remain calm and composed in a fast-paced and dynamic environment.
- Detail-oriented with a high level of accuracy in work.
- Leadership and supervisory skills to manage front desk staff.
- Strong problem-solving and decision-making abilities.
- Ability to prioritize tasks and meet deadlines.
- Familiarity with office equipment, such as printers, scanners, and telephone systems.

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Skills and Qualifications:

1. Bachelor's degree in Computer Science, Software Engineering, or a related field. Relevant certifications are a plus.
2. Strong knowledge of programming languages such as Java, C++, Python, or others as required by the project.
3. Experience with software development methodologies and best practices, including version control and code documentation.
4. Proficiency in problem-solving and debugging skills to identify and resolve software defects.
5. Solid understanding of data structures, algorithms, and software design principles.
6. Familiarity with database management systems and SQL.
7. Excellent communication and collaboration skills to work effectively in a team environment.
8. Attention to detail and ability to deliver high-quality code within project timelines.
9. Strong analytical and critical-thinking skills to understand complex requirements and develop appropriate solutions.
10. Ability to quickly learn new technologies and programming languages as needed.

Important Links   # Find the Link in [Apply Now](#) Button

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