

DTDC Career 2023 – All India Jobs – Customer Care Executive Post

Hiring organization
DTDC

Job Location

India
Remote work possible

Date posted
June 24, 2023

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Valid through
31.12.2025

Base Salary

Rs. 15,000 - Rs. 30,000

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

DTDC Jobs 2023

Job Title: Customer Care Executive

Department: Customer Service

Reports To: Customer Care Manager

Summary:

DTDC is looking for a highly motivated and customer-oriented individual to join our Customer Care team. The ideal candidate will be able to provide excellent customer service over the phone, email, and chat. They will also be able to resolve customer issues in a timely and efficient manner.

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Jobs For Freshers

Responsibilities:

- Answer customer inquiries and resolve issues
- Provide information about DTDC's products and services
- Process customer orders and track shipments
- Escalate customer issues to management as needed

Skills:

- Excellent communication skills (verbal and written)
- Strong customer service skills
- Ability to work independently and as part of a team
- Ability to handle multiple tasks simultaneously
- Proficient in Microsoft Office Suite

Qualifications:

- High school diploma or equivalent
- 1-2 years of experience in customer service
- Proficiency in Microsoft Office Suite
- Excellent communication skills

Important Links**Find the Link in [Apply Now](#) Button**

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