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Colgate Jobs 2023 – Work From Home – Back Office Staff Post

Hiring organization
Colgate

Job Location

India
Remote work from: India

Date posted
January 12, 2023

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Valid through
31.12.2025

Base Salary

Rs. 12,000 - Rs. 22,500

APPLY NOW

Qualifications

12th, Graduate

Employment Type

Full-time

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Description

Colgate Recruitment 2023

The Back Office Staff will be responsible for the daily operations of the back office.

Colgate Jobs For Freshers

Responsibilities:

- Prepare and review documents
- Maintain files
- Provide customer service

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Colgate Work From Home Jobs

Qualifications:

- High school diploma

- Minimum one year of experience in a clerical or administrative role
- Excellent customer service skills

Important Links

Find the Link in [Apply Now](#) Button

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