

## Byju's Recruitment 2023 – Jobs Near Me – Virtual Assistant Post

**Hiring organization**  
Byju's

### Job Location

Lucknow, Uttar Pradesh, India  
Remote work from: India

**Date posted**  
March 9, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 10,000 - Rs. 17,500

APPLY NOW

### Qualifications

10th,12th, Graduate

### Employment Type

Full-time

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### Description

## Byju's Recruitment 2023

The Virtual Assistant will be the first line of contact for our customers, and will be responsible for resolving customer inquiries and complaints

### Jobs Near Me

#### Qualifications:

- Excellent communication skills
- patience and professionalism
- Bachelor's degree in Business Administration, Information Technology, or related field
- 1-3 years of experience providing customer support
- Experience in a software development environment an asset

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### Jobs For Freshers

The Virtual Assistant will be responsible for responding to customer inquiries, troubleshooting customer issues, and escalating customer concerns

#### Responsibilities:

- Respond to customer inquiries by telephone, email, and chat

- Maintain customer records and files
- Provide feedback to the development team on customer concerns

Troubleshoot customer issues and determine the root-cause of the issue

**Important Links** **Find the Link in [Apply Now](#) Button**  
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