

## Blue Dart Express Recruitment 2023 – 2+ Years Experience Required – Purchasing Staff Post

**Hiring organization**  
Blue Dart Express

### Job Location

India  
Remote work from: India

**Date posted**  
June 22, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 17,000 - Rs. 24,000

APPLY NOW

### Qualifications

8th, 10th, 12th, Graduate

### Employment Type

Full-time

### Experience

2+Years Experience Required

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### Description

## Blue Dart Express Recruitment 2023

**Job Title:** Purchasing Staff

**Department:** Procurement

**Reports To:** Purchasing Manager

### Summary:

The Purchasing Staff is responsible for supporting the Purchasing Manager in the procurement of goods and services for Blue Dart Express. This includes sourcing suppliers, negotiating contracts, and managing the procurement process.

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### Blue Dart Express Jobs For Freshers

#### Responsibilities:

- Sourcing suppliers and developing relationships with vendors.
- Negotiating contracts and ensuring that they are in the best interests of Blue Dart Express.

- Managing the procurement process from start to finish.
- Maintaining records of all procurement activities.
- Other duties as assigned.

**Skills:**

- Strong negotiation skills.
- Excellent communication skills.
- Proficient in Microsoft Office Suite.
- Experience with procurement software is a plus.

**Qualifications:**

- Bachelor's degree in Business Administration, Supply Chain Management, or a related field.
- 1-2 years of experience in a procurement role.

**Important Links** Experience in the logistics or transportation industry is a plus **Find the Link in [Apply Now](#) Button**

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