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Blinkit Recruitment 2023 - Jobs Near Me - Purchasing Staff Post

Hiring organization
Blinkit

Job Location

India
Remote work possible

Date posted
June 21, 2023

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Valid through
30.09.2025

Base Salary

Rs. 11,000 - Rs. 18,000

APPLY NOW

Qualifications

BA, BS, Graduate

Employment Type

Full-time

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Description

Blinkit Recruitment 2023

Data Entry Operator

Job Description

Wipro is looking for a Data Entry Operator to join our team. The ideal candidate will have a strong attention to detail and be able to work independently and as part of a team. The Data Entry Operator will be responsible for entering data into our systems, verifying the accuracy of the data, and resolving any errors.

Responsibilities

- Enter data into our systems accurately and efficiently.
- Verify the accuracy of the data entered.
- Resolve any errors found in the data.
- Follow all company policies and procedures.
- Maintain a positive and professional attitude.

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Skills

- Strong attention to detail.
- Excellent typing skills.
- Ability to work independently and as part of a team.
- Ability to work under pressure.
- Proficiency in Microsoft Office Suite.

Qualifications

- High school diploma or equivalent.
- 1-2 years of experience in data entry.
- Excellent typing skills (at least 60 wpm).
- Ability to work independently and as part of a team.

Important Links Find the Link in [Apply Now](#) Button

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