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Blinkit Recruitment 2023 – 2+Years Experience Required – Coordinator Post

Hiring organization
Blinkit

Job Location

India
Remote work from: India

Date posted
May 5, 2023

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Valid through
30.09.2025

Base Salary

Rs. 15,000 - Rs. 24,000

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Qualifications

12th, Graduate

Employment Type

Full-time

Experience

2+Years Experience Required

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Description

Blinkit Jobs in India

The Coordinator is responsible for working with the Director of Programs to develop, implement and evaluate programs that meet the needs of members and potential members of the organization. The Coordinator is also responsible for developing and managing the organization's marketing strategy.

Blinkit Jobs Near me

The Coordinator is responsible for creating, managing, and executing the vision for all marketing and communication initiatives across the company. The Coordinator will partner with the executive team to develop and execute the marketing strategy that elevates the company's brand and achieves its business goals.

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Blinkit Jobs Careers

The Coordinator will work with the Events Manager to support all aspects of event planning, coordination, and execution. This position will require a high level of

organization and the ability to handle multiple tasks simultaneously while meeting deadlines. The ideal candidate will be an energetic self-starter with excellent communication skills and a customer service focus.

Responsibilities:-

- Support the Events Manager in developing and managing event timelines, budgets, and logistics
- Coordinate event logistics including venue selection, catering arrangements, transportation, and on-site coordination
- Manage event registrations and track attendance
- Maintain event records and prepare post-event reports

Qualifications:-

- Bachelor's degree or equivalent experience
- Minimum 2 years of experience in event planning or coordination
- Strong organizational skills and attention to detail
- Excellent communication skills and customer service orientation

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