Blinkit Careers 2023 -2+Years Exp – Free Job Alert – Job Alert – Supervisors Post

Hiring organization
Blinkit

Date posted
May 17, 2023

Valid through
30.12.2023

APPLY NOW

Job Location
India
Remote work from: India

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Base Salary
Rs. 16,500 - Rs. 24,000

Qualifications
12th, Graduate

Employment Type
Full-time

Experience
2+Years Experience Required

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Description

Blinkit Recruitment 2023

We are currently seeking dedicated and experienced individuals to join our team at Blinkit as Supervisors. As a Supervisor, you will play a crucial role in overseeing and managing the day-to-day operations of our team members. Your strong leadership skills, effective communication, and ability to drive results will contribute to the success and growth of our organization. If you have prior experience in a supervisory role, possess excellent interpersonal skills, and thrive in a fast-paced environment, we encourage you to apply for this position.

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Responsibilities:

- Oversee and coordinate all office administrative activities, including but not limited to managing supplies, coordinating with vendors, and managing office facilities and equipment
- Create and maintain office policies and procedures, ensuring they are up-to-date and in compliance with company standards

- Develop and implement efficient office systems, ensuring they are designed to optimize productivity and meet the needs of the organization.

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Blinkit Jobs Careers

Skills:

- High school diploma or equivalent; bachelor's degree in a related field is preferred.
- Previous experience in a supervisory or team lead role.
- Excellent leadership and interpersonal skills.

Important Links **Find the Link in [Apply Now](#) Button**

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