



<https://jobquest.jobsworld.com/job/blinkit-recruitment-2023-2-years-experience-required-front-office-staff/>

Blinkit Recruitment 2023 – 2+ Years Experience Required – Front Office Staff

Hiring organization
Blinkit

Job Location

India
Remote work from: India

Date posted
April 6, 2023

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Valid through
30.09.2025

Base Salary

Rs. 17,000 - Rs. 28,000

APPLY NOW

Qualifications

BA, BS, Graduate

Employment Type

Full-time

Experience

2+ Years Experience Required

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Description

Blinkit Recruitment 2023

Front office staff are responsible for providing customer service and maintaining the reception area of a company.

Blinkit Work From Home Jobs

They may also be responsible for providing clerical and administrative support to other employees.

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Blinkit Jobs For Freshers

Responsibilities:

- Answer phones and greet guests
- Provide customer service
- Order office supplies

- Maintain reception area
- Perform other clerical and administrative duties as needed

Qualifications:

- Strong customer service skills
- Good organizational skills
- Strong communication skills
- Able to work independently

Important Links **Find the Link in [Apply Now](#) Button**

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