



<https://jobquest.jobsleworld.com/job/bharti-airtel-careers-work-from-home-bharti-airtel-jobs-data-entry-staff/>

Data Entry Staff

Job Location

IN
Remote work from: IN

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Base Salary

Rs. 10,000 - Rs. 15,000

Qualifications

12th Passed & Graduate

Employment Type

Full-time

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Description

Bharti Airtel Careers – Work From Home

Position: Data Entry Staff

Company: Bharti Airtel

Location: Work From Home (Remote)

Apply Online Now for Bharti Airtel Jobs

Details:

Information

Company

Position

Location

Selection Process

Qualification

Skills

Eligibility Criteria

Salary

Experience

Apply Method

Application Medium

Last Date to Apply

Working Hours

Details

Bharti Airtel

Data Entry Staff

Work From Home (Remote)

Online Interview, Written Test

10th Pass, 12th Pass, Graduates, Post Graduates

Typing Speed, Computer Knowledge, Attention to Detail

Minimum Age: 18 years

INR 15,000-20,000 Per Month

Both Freshers and Experienced candidates can apply

Online application

Apply through Official Site

As soon as possible

9:00 AM – 6:00 PM

Hiring organization

Bharti Airtel

Date posted

January 4, 2025

Valid through

30.09.2025

APPLY NOW

Job Description:

Bharti Airtel is looking for Data Entry Staff for work from home. If you are detail-oriented, enjoy working independently, and can manage your time effectively, this is a great opportunity for you. In this role, you will be required to enter data, update records, and ensure accuracy in the information provided.

Responsibilities:

- Enter data into the system accurately.
- Update records regularly.
- Ensure that all information is correct.
- Handle large volumes of data.
- Meet daily targets for data entry.
- Check and verify data entries for errors.
- Communicate effectively with team members.
- Maintain confidentiality of data.
- Prepare reports as required.
- Follow company guidelines for data management.
- Organize data in a logical manner.

Skills Required:

- Good typing speed.
- Basic computer skills.
- Ability to work independently.
- Good attention to detail.
- Basic knowledge of Microsoft Excel and Word.
- Time management skills.
- Ability to follow instructions carefully.
- Strong communication skills.
- Ability to meet deadlines.
- Problem-solving skills.

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Qualifications:

- 10th, 12th, Graduate, or Post Graduate.
- Should have a basic understanding of data management systems.
- No prior experience is needed, but experience in data entry is a plus.

Experience:

- Both freshers and experienced candidates can apply.
- Prior experience in data entry will be considered an advantage.

How to Apply:

- Apply through the official Bharti Airtel careers website.
- Ensure to submit all required details correctly.
- Submit your application before the closing date.

This is a fantastic opportunity for those who want to start their career with a leading company and work from home. Don't miss it!

Important Links

Find the Link in [Apply Now](#) Button

Indians "Apply Now Online! – Work From Home Jobs – 2+ Exp. and Fresher Required"

[Indians Apply for Workers, Work From Home, Official, and Admin Posts](#)

If you are Indian Apply to our Renowned Client Vacancies for [2+ Year Experience](#) Candidates, [Freshers](#) are also Allowed. You must Fill in all the Details and [Upload C.V/Resume](#) to get Selected Quickly. [Click Here to Apply](#)

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