

Allahabad UP Gramin Bank Careers – Job Freshers – Accountant Post

Hiring organization
Allahabad UP Gramin Bank

Job Location

India
Remote work possible

Date posted
June 21, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
31.12.2025

Base Salary

Rs. 18,000 - Rs. 27,000

APPLY NOW

Qualifications

10th, 12th, Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});

Description

Allahabad UP Gramin Bank Recruitment 2023

Job Title: Accountant

Location: Allahabad, Uttar Pradesh

Reports To: Head of Finance

Summary:

We are looking for a highly motivated and experienced Accountant to join our team. The ideal candidate will have a strong understanding of accounting principles and procedures, and be able to work independently and as part of a team to achieve financial goals.

(adsbygoogle = window.adsbygoogle || []).push({});

Responsibilities:

- **Maintaining financial records:** This includes recording financial transactions, preparing financial statements, and reconciling accounts.
- **Preparing reports:** This includes preparing reports for management, regulatory agencies, and other stakeholders.
- **Providing financial analysis:** This includes analyzing financial data to identify trends and make recommendations for improvement.
- **Other duties as assigned:** This may include assisting with audits,

providing training to staff, or developing new financial systems.

Skills:

- **Excellent organizational and time management skills:** This includes being able to prioritize tasks, meet deadlines, and work efficiently.
- **Strong attention to detail:** This includes being able to identify and correct errors.
- **Problem-solving skills:** This includes being able to identify and resolve financial problems.
- **Communication skills:** This includes being able to communicate effectively with both internal and external stakeholders.
- **Knowledge of accounting software:** This includes being proficient in Microsoft Excel and other accounting software.

Qualifications:

- **Bachelor's degree in Accounting or a related field:** This is preferred, but not required.
- **2+ years of experience in accounting:** This is preferred, but not required.
- **Proficiency in Microsoft Office Suite:** This is required.

Important Links

Find the Link in [Apply Now](#) Button

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});