

## Accenture Recruitment 2023 – Jobs Near Me – Back Office Representative Post

**Hiring organization**  
Accenture

### Job Location

India  
Remote work from: India

**Date posted**  
January 3, 2023

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**Valid through**  
30.09.2025

### Base Salary

Rs. 9,000 - Rs. 12,000

APPLY NOW

### Qualifications

Graduate, BA, BS

### Employment Type

Full-time

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### Description

## Accenture Recruitment 2023

We are looking Candidates For a Back Office Representative Jobs.

### Accenture Work From Home Jobs

A Back Office Representative is responsible to complete a variety of clerical and administrative responsibilities. These include managing customer accounts, handling transactions, filing paperwork, and answering customer inquiries. Such representatives must be precise and pay attention to the details.

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### Accenture Jobs For Freshers

They should also possess customer service and communication skills and stay calm in difficult circumstances. Additionally, Back Office Representatives should be able to carry out multiple tasks, organize tasks in order of importance, and work either

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